

HRMS Payroll Calendar - July through December, 2011

July 2011						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					DAY 2 GAP 1 Cutoff	1
	State Holiday	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency ACH File to Bank	Warrants Mailed	
	Payday				DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff	
	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency ACH File to Bank	Warrants Mailed	
	Payday				ACH Reversal Cutoff	

August 2011						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	DAY 1 Off-Cycle Workbench Cutoff	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency	
	Warrants Mailed ACH File to Bank		Payday			
		DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	
	Warrants to Agency	Warrants Mailed ACH File to Bank		Payday		
			DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff			

September 2011						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	System Locked for Payroll Processing
	State Holiday System Locked for Payroll Processing	DAY 4 System Locked for Payroll Processing	Warrants to Agency Warrants Mailed ACH File to Bank		Payday	
					ACH Reversal Cutoff	DAY 1 Off-Cycle Workbench Cutoff
	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency ACH File to Bank	Warrants Mailed	
	Payday				DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff	

October 2011						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						DAY 2 GAP 1 Cutoff
	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency Warrants Mailed ACH File to Bank		Payday	
	Bank Holiday				ACH Reversal Cutoff	
	DAY 1 Off-Cycle Workbench Cutoff	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency ACH File to Bank	Warrants Mailed
		Payday				

November 2011						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		DAY 1 Off-Cycle Workbench Cutoff	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	
	Warrants to Agency	Warrants Mailed ACH File to Bank		Payday	State Holiday	
		DAY 1 Off-Cycle Workbench Cutoff	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff ACH Reversal Cutoff	DAY 4 System Locked for Payroll Processing	
	Warrants to Agency Warrants Mailed ACH File to Bank		Payday	State Holiday	State Holiday	
			DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff			

December 2011						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	System Locked for Payroll Processing
	DAY 4 System Locked for Payroll Processing	Warrants to Agency	Warrants Mailed ACH File to Bank		Payday	
				DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff	DAY 2 GAP 1 Cutoff	
	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency Warrants Mailed ACH File to Bank		Payday	
	State Holiday				ACH Reversal Cutoff	